



KENTUCKY SCIENCE CENTER SUMMER 2018 CAMP INFORMATION

Each full day of camp will include approximately 4 hours of interspersed classroom time for activities and experiments as well as 2-3 hours of facilitated time in the exhibit spaces including demonstrations. Camp activities will be specific to the session chosen each week. Each camp will see one movie on our 4-story digital theater each week unless otherwise specified. A 25-minute lunch break will be given to each camp as well as a 25-minute recess.

THE FIRST DAY OF CAMP

The Science Center lot is located at River Road and Eighth Street (map on next page). Please enter the main entrance of the Science Center. Please take a ticket upon arrival into the parking lot. There is a 30 minute grace period for the parking lot to bring your campers in to registration. Enter ticket when exiting and the gate will open free of charge under 30 minutes. Beyond the 30 minute grace period you will be asked to pay.

PLEASE BRING YOUR COMPLETED HEALTH AND PERMISSION FORM TO CHECK-IN, where you will receive your class location and T-shirt. Campers will be issued one summer camp T-shirt on the first day of camp. We require your camper to wear their summer 2018 camp T-shirt during camp sessions so they can be easily identified in the exhibits.

ROUTINE DROP-OFF PROCEDURES 8:00 A.M. - 9:00 A.M

Tuesday through Friday you may drop off by walking into the main Science Center entrance and dropping off at your camper's classroom, or by using the supervised drop-off service on Main Street. Supervised drop-off is from 8:00 A.M. - 9:00 A.M. Tuesday - Thursday. If you choose to drop off from your car, please follow the directions of camp staff located outside the main entrance. If you arrive after 9:00 A.M. walk your camper to the ticket desk in the main lobby and let our admissions' desk staff notify the appropriate camp staff member. Parents are expected to stay with their child until a camp staff member arrives.

ROUTINE PICK-UP PROCEDURES 4:00 P.M. - 5:00 P.M.

Pick-up is from 4:00 P.M. - 5:00 P.M. each day.

Two pick up locations:

- Science Education Wing located at 745 West Main, immediately adjacent to the Science Center:
Unless otherwise noted, Pre-K, K-1, and 1-2 campers.
- Main Lobby to the bottom of the stairs to the right of the Pendulum:
Unless otherwise noted, all other camp age ranges.

A PHOTO ID IS REQUIRED TO PICK UP YOUR CHILD, NO EXCEPTIONS. If you are picking up campers in both locations you will be required to show your photo ID at both locations. Please make sure that anyone permitted to pick up your child is listed on their Health and Permission Form. If you plan on picking up your child early, please let camp staff know at drop off and then inform the front desk staff when you arrive for pick up. Allow 15-20 minutes for early pick up. Note that if your child is not picked up by 5:00 P.M., late fees will be incurred.

MEDICAL INFORMATION

All parents/guardians must complete the Summer Camp 2018 Health and Permission form. This information is meant to help each camper have the best possible experience. If your child requires an Epi-pen or inhaler we will ask you to provide a labeled Epi-pen or inhaler for the week. Please note we do not administer any medication. In the event of an emergency, we will contact 911 and then the guardians listed on the Health and Permission Form.

WHAT TO BRING

- Each camper should bring a snack for both the morning and afternoon and a lunch. Snacks and lunches are NOT provided by the Science Center. We are unable to allow the sharing of any food, even with siblings so

please pack snacks and lunches accordingly. We are unable to refrigerate or heat lunches and snacks. We are unable to take campers to Subway. We ask that you be considerate of any common food allergies other campers and staff may have. Depending on grade, siblings may not eat at the same time or be able to sit together.

- o Comfortable closed-toed shoes are highly recommended as the campers will be participating in daily experiments and walking throughout the science center each day.

WHAT NOT TO BRING

- o The Science Center makes every reasonable attempt to safeguard our campers' possessions. However, we suggest each student leaves personal items, especially electronics and toys, at home. If camp staff determines that the presence of these items is disruptive to the class, they will be held until the end of the day and given back to the guardian at check out. Please note that the Science Center staff cannot be held responsible for the loss, destruction, or theft of any personal items (i.e. clothing, book bags or purses, toys, games, electronic devices, cell phones, or money) your camper may want to bring. We do not provide time for your camper to shop in the gift shop.
- o We require that your camper keep all electronic devices put away during the day, including during check-in and check-out. If your camper cannot keep their device put away, we reserve the right to hold onto the device until parents arrive for check out.
- o Kentucky Science Center does not allow campers to chew gum on the premises.

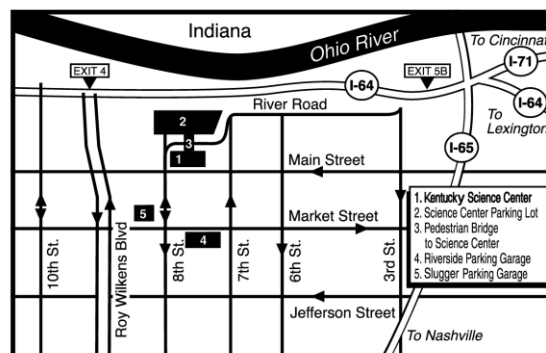
CAMP POLICIES

- o We are committed to providing a safe and supervised environment for all campers. We keep parents informed and do our best to work out conflicts if they arise. If a camper continues to have difficulty adapting to the camp program, we reserve the right to cancel that individual's camp session without a refund.
- o Space is limited and advance payment is required for all camps. Missed days are not transferable to another date and no partial refund is given for absence.
- o For the security of your camper, we recommend that you do not take your camper offsite for lunch and we are unable to allow parents/guardians to join their camper for lunch onsite.
- o There will be a \$10 additional late registration fee for any week in which you walk in to register.
- o Kentucky Science Center reserves the right to cancel sessions due to insufficient enrollment, in which case a full refund will be issued.

ACCESSIBILITY

Kentucky Science Center is committed to providing a safe and educational experience for all campers. If you are interested in enrolling/or have enrolled a child with special needs, please contact the Camp Manager at 502-560-7154 to discuss the specific needs of your child and strategies that would ensure that your child has the most engaging camp experience possible. We also welcome camper aides, but require all aides who attend camp to complete a background check before camp begins.

FOR QUESTIONS OR EMERGENCIES DURING CAMP HOURS, A NUMBER WILL BE PROVIDED AT CAMP CHECK IN



KENTUCKY SCIENCE CENTER HEALTH AND PERMISSION FORM

PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD ATTENDING CAMP.

The form is valid from May 29, 2018 - May 25, 2019

CAMPER INFORMATION:

Camper's Legal Name _____ Gender _____ BIRTHDATE ____/____/____

Preferred Name (if different) _____ Grade (entering, if summer) _____

Guardian Name (required) Relationship (required) *Phone (required) Email (required)

Guardian Name Relationship Phone Email

Emergency Contact (required) Relationship *Phone (required) Email

Emergency Contact Relationship Phone Email

*Please put the phone number(s) that you are most likely to answer.

MEDICAL INFORMATION: (Allergies, physical challenges, etc....)

Does your child require an epi-pen? Yes No (if checked "yes" please fill out the following)
I, _____, authorize Kentucky Science Center staff to administer an epi-pen to _____ (child's legal name) as needed during the Kentucky Science Center Camps. The process is as follows: 1. Kentucky Science Center Staff will administer the epi-pen. 2. Kentucky Science Center will call 911 immediately following treatment. 3. Kentucky Science Center will notify person(s) on this registration form.

Please sign below if you agree to the above terms.

Legal Guardian Signature _____ Date _____
Relationship to camper _____

Does your camper require daily medication during camp hours? Yes No

(If checked "yes" please fill out the following)

Kentucky Science Center does NOT administer any medications to any camper and will NOT be responsible for keeping track of it. I, _____, authorize Kentucky Science Center staff to allow access to _____ (child's full name) medication as directed during the Kentucky Science Center Camps.

Camper is of age/skill to self-administer medications and will be kept in their lunchbox.

Guardian will come to administer medication each day at _____ AM/PM.

Please sign below if you agree to the above terms.

Legal Guardian Signature _____ Date _____
Relationship to camper _____

ACCESSIBILITY:

Autism ODD/PDD ADD/ADHD Other: _____

Helpful strategies for the success of your camper:

Any additional information _____

ADDITIONAL CHILD PICK UP INFORMATION: (these are in addition to guardians and emergency contacts listed on 1st page)

Name Relationship Phone

Name Relationship Phone

Name Relationship Phone

Name Relationship Phone

I authorize the persons listed above to pick up my child from camp with a PHOTO ID.

NO EXCEPTIONS _____ (initials)

Please note that in case of sudden illness or misbehavior, an adult must be immediately available to pick up the child. Kentucky Science Center may dismiss a camper at any time should it determine that the conduct of the camper is not in the best interest of Kentucky Science Center and other campers.

Photo Release: **YES**, I do **NO**, I do not.

I authorize Kentucky Science Center to use my child's photograph or videotape for educational, advertising, and marketing purposes.

Field Trip Release: **YES**, I do **NO**, I do not.

I grant permission for my camper to participate in field trips during the camp week. Parents will be informed of field trips in advance.

Good Behavior Pledge:

I pledge to treat the camp classrooms, fellow campers, staff, volunteers, and visitors with respect and kindness. I will pick up after myself and do my best to take care of equipment. I will walk and use my inside voice. I promise to wear my camp T-shirt every day during camp sessions. I will listen to my teacher and stay with my group. I will try new things and explore what camp has to offer.

Child's signature _____ Date _____

My signature below indicates that I have read and understand the policies stated above and that I agree to abide by them.

Legal Guardian Signature _____ **Date** _____