

## **KENTUCKY SCIENCE CENTER**

### **POSITION DESCRIPTION**

**TITLE:** Offsite Camp Teacher

**REPORTS TO:** Coordinator of Fee-Based and Catalyst Programs and Offsite Programs  
Coordinator

#### **SUMMARY:**

The Kentucky Science Center is seeking seasonal Offsite Camp Teachers with an enthusiasm to “Do Science!” for our summer 2017 School’s Out Offsite Science Camp program. Offsite Camp Teachers ensure that campers experience a stimulating and fun learning environment outside of Kentucky Science Center. Offsite Camp teachers will be required to travel and possibly stay in counties across the state to lead camp classrooms. Teachers will facilitate all lesson plans and lesson extensions (provided by Kentucky Science Center) for a class of up to 25 students. Offsite Camp Teachers will exercise the engineering design process, inquiry-based learning, Next Generation Science Standards (NGSS), and other best practices in conjuncture with the provided curricula. Additionally, teachers will provide professional development opportunities for and guidance to Offsite Camp Counselors and all volunteers in the classroom.

#### **RESPONSIBILITIES:**

- Travel to Offsite Camp locations for a duration of time.
- Use a provided curriculum to facilitate lessons with campers on a multitude of science subjects.
- Help students understand and utilize the engineering process within the NGSS.
- Maintain a safe and fun learning environment while in and outside of the classroom.
- Modeling best engineering practices in exhibits, field trip opportunities, and any partnerships.
- Manage classroom materials throughout the week.
- Preparation of classroom and cleaning of classroom.
- Assist with health and safety of the campers by evaluating and treating minor incidents, and informing Camp Staff Managers of any incidents.

#### **POSITION QUALIFICATIONS:**

- College Graduate or pursuing a degree with emphasis in education or other science related discipline. Preferred current Teaching Certificate.

- Working experience with 1<sup>st</sup> grade through middle school students.
- Must be available to work a full-day camp setting, away from Louisville Kentucky, five days a week.
- Excellent communication and organization skills.
- Enthusiastic and flexible attitude.
- Able to lift up to 25 pounds.
- Ability to stand/walk for long periods of time.
- Must pass a criminal background check.
- *If selected, Camp Teachers are required to attend an Orientation 2 weeks before camp and a debrief one week after camp.*

#### **KNOWLEDGE REQUIRED BY THE POSITION:**

- **Camp Hours:** Weekdays: 7:30-5:15, May 30– August 5, 2016
- Teachers are NOT required to commit to all weeks of camp. Prefer applicants who can commit to at least 3 weeks of camp.
- Ability to work comfortably with the public of all ages and backgrounds.
- Ability to learn quickly, adapt to changing situations, and react calmly under pressure.
- Must have a desire to work in a fast-paced camp environment and have an enthusiasm for working with children.
- May be called up to perform other camp responsibilities as needed.
- Applicant must be comfortable communicating with parents on a daily basis.
- Understanding of engineering process and basic scientific principles.
- Ability to motivate and inspire others, especially children of all ages.
- Ability to work comfortably with science equipment, multimedia/instructional technology, and safety procedures.
- For a full description of camp topics; please see our website at <http://kysciencecenter.org/kids/camps/off-site-schools-out-science-camp/>

**EFFORT:**

Must be able to see, hear, and speak. Must be able to read and closely examine items and information. Incumbent spends a considerable amount of time standing, walking, bending, stretching, and manipulating objects with fingers and hands. Must be able to lift up to 25 lbs.

**WORKING CONDITIONS:**

- Work is performed in a moderately loud environment
- Teachers will be required to travel and remain in a location away from Kentucky Science Center for duration of time.

**MACHINES, TOOLS EQUIPMENT:**

Motor vehicle, computer, printer, photocopy machine, calculator, shredder, telephone, fax machine.

**CLASSIFICATION:**

Range 1  
Non-Exempt  
Temporary

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Reasonable accommodation may be made to those who are able to perform the essential duties of this job.

The Kentucky Science Center reserves the right to revise this Position Description, as it deems necessary.

Resumes will be accepted until March 25, 2016. All selected interviewees will be notified by the Kentucky Science Center to set up their time slot.