

**KENTUCKY  
SCIENCE CENTER**  
LOUISVILLE, KENTUCKY

# SUPER GENIUS BIRTHDAY PARTIES FAQ

## **PARTY PLANNING**

### **HOW SOON SHOULD I BOOK MY PARTY?**

We recommend that all parties be booked at least two month in advance to acquire your preferred party date. Parties booked 15 days or less than the date of your party are subject to a late scheduling fee and cannot be guaranteed a cake.

### **HOW DO I BOOK MY PARTY?/WHEN CAN I HAVE MY PARTY?**

Visit [Kysciencecenter.org/kids/birthdayparties/](http://Kysciencecenter.org/kids/birthdayparties/) to book your party. All available dates and times will be listed on our availability calendar. All parties in blue are available to be booked. A cake cannot be guaranteed if party is booked less than 15 days before chosen date. All parties must be paid in full at the time of booking.

### **WHO CAN I BOOK MY PARTY FOR?**

We recommend parties for ages 3-10; we do however offer parties for those younger or older. We can host parties for multiple birthday kiddos, but are not able to increase the included 20 kids and 20 adults to accommodate more guests.

### **DO YOU OFFER ANY OTHER PARTY PACKAGES?**

We offer our Play and Grow parties (ages 1-3), Parties at The Challenger Learning Center (ages 8-14), and parties at MakerPlace (ages 8-14). Please see other FAQ for more information on each party.

### **WHAT IF I WANT A THEME I DO NOT SEE OFFERED?**

We can create a party just for you! We will cater activities to what your child loves. Please see flyer for pricing.

### **WHAT WILL BE INCLUDED IN MY CONFIRMATION PACKAGE AFTER I BOOK MY PARTY?**

- Birthday party confirmation agreement- Must be turned in 14 days before party
- Parking pass good for two uses
- PDF attachment of the birthday party invitation
- Link to purchase balloons through *Ah, Whatta 'Bout Mimi's* or purchase gift bags through our gift shop.
- This document to reference

### **WHAT HAPPENS IF I WANT TO RESCHEDULE MY PARTY?**

Due to the high demand of our Super Genius Birthday Parties, any rescheduling of your party's date or time will result in a \$50 rescheduling fee. This will be due at the time of the rescheduling. Please note that a specific date or time cannot be guaranteed when rescheduling.

### **WHAT DO WE DO IN CASE OF INCLEMENT WEATHER?**

In case of inclement weather, please watch the local news to see if the Kentucky Science Center is closed. You can also call our weather line at 502-561-6100. If the Kentucky Science Center is closed, we will reschedule your party at no additional fee. Specific dates or times cannot be guaranteed.

### **WHAT HAPPENS IF I NEED TO CANCEL MY PARTY?**

Should you cancel your party less than 10 days before the scheduled date; the Science Center will refund 60% of your party fee. Parties canceled more than 10 days before the party date will have 80% of the party fee refunded.

## **GUEST & ATTENDANCE**

### **WHEN SHOULD THE BIRTHDAY PARTY FAMILY ARRIVE?**

Your party will start at the designated party time you have booked. We ask that you arrive approximately 15 minutes early. Please allow time for parking and traffic. At this point, you will be able to enter the party room to place, presents, food, or decorations before the start of the party.

### **WHERE SHOULD I TELL MY GUESTS TO GO WHEN THEY ARRIVE?**

A Kentucky Science Center Education staff member will meet your guests in the front lobby at the Information desk. Once all of your guests have arrived, they will escort your group to the party room. To ensure that all of your guests are able to be escorted to the party room together we recommend that you ask your guests to arrive 15 minutes before your scheduled party time. If you have guests that arrive late, have them head to the main ticket desk or have a member of your party wait in the lobby for them. Due to time limitations, late arrivals may not be able to enjoy all aspects of the party, including the themed science activity.

### **HOW MANY GUESTS CAN I HAVE?**

Your party fee is for 20 children and up to 20 adults. Depending on which party room is available you may have a limited number of additional guests at an additional fee. Maximum group size is determined by the room that is available for the party. Children under 2 will not be charged an additional guest fee but they are included in your guest count for fire safety. All additional guests must be paid for in full by the end of the business day on the day of your party.

### **DO I HAVE TO PAY FOR ALL OF MY ADDITIONAL GUESTS, EVEN 2-YEAR-OLDS?**

It is the responsibility of the birthday party family to limit the guest list to the appropriate size as they will incur a charge for each additional party guest. Payment is due in full before the party begins. Children under 2 will not be charged an additional guest fee but they are included in your guest count for fire code safety. There will be no refund for guests who are no-shows. All guests over the allotted 20 are an extra charge (\$5 per adult, \$10 per child) to be paid before the end of the party.

### **IF I HAVE GUESTS THAT ARE MEMBERS DO THEY GET IN FREE?**

Kentucky Science Center members do not receive a free or discounted price as a guest of a birthday party. Kentucky Science Center members do, however, receive free admission to the Science Center all year long, plus discounted admission to Digital Theater films and special events.

# PARTY LAYOUT

## WHAT WILL THE TIMELINE OF MY PARTY LOOK LIKE?

If your party begins at 1:00 PM:

12:45-1:00: Be greeted in the lobby, party family take items down to party room

1:00: Take families down to the party room

1:05-1:30: Science Activities- Time will vary depending on the theme and the children's' interests.

1:30-2:15: LN2 demo and ice cream making (This is the ideal time to serve additional food)

2:15-2:40: Cake and ice cream serving

2:40-3:00: Private exhibit time, if you choose, or stay in the room until 3:00. All items must be out of the room at the end of your 2 hours.

\*Parents are responsible for getting all party items out of the room and to their car after their 2 hour party time. Kentucky Science Center is not responsible for holding gifts after each party.

\*Please note, this is a general party outline and each party may look slightly different.

## WHAT ABOUT DECORATIONS?

We provide table covering and a birthday party banner. You may bring additional decorations if you wish as long as they do not hang from the ceiling or walls. Due to safety concerns piñatas and noisemakers are not allowed. There is an option to order balloons from *Ah, Whatta 'Bout Mimi's* or purchased goodie bags. This link is included in your confirmation email.

## FOOD & BEVERAGE

### WHAT IF I HAVE GUESTS WITH FOOD ALLERGIES?

Our cakes are nut and gluten free and purchased from *Annie May's Sweet Café*. This bakery is also able to accommodate other requests for allergic constraints, including but not limited to, nuts, dairy, soy, eggs, gluten, etc. Please contact us at least 3 weeks in advance if you have special requests for your cake.

### HOW MANY PEOPLE DOES MY CAKE/ICE CREAM FEED?

We provide refreshments for up to 20 children. If you'd like to add an additional cake or ice cream you may do so up to three weeks before your scheduled party.

### CAN I BRING ADDITIONAL FOOD OR DRINKS?

Box lunches can be purchased from Subway for \$5 per lunch. However, due to time limitations please note that additional food may cause other aspects of the party to be shortened. Because Kentucky Science Center cakes are nut free and for the safety of all visitors, we ask that any additional snacks brought in be nut free. Paper products for additional food will not be provided. The Science Center does not furnish heating or cooling food storage.

## PACKAGE OPTIONS

### WHAT DOES THE PARTY INCLUDE?

Our party package includes a nut and gluten free cake, Liquid Nitrogen Ice Cream or orange sorbet, fruit juice, water, paper products for up to 20 children, and the use of our party room for two hours. A Kentucky Science Center staff member will supervise your party and provide your guests with a themed science activity! Your guests can also enjoy exclusive time in one of our exhibit spaces. The birthday child will receive a Super Genius T-shirt!

### CAN I BUY EXTRA T-SHIRTS FOR THE PARTY?

Extra T-shirts are available for \$10.00. We do ask that additional shirts be purchased in advance.

### ARE GOODIE BAGS PROVIDED?

Goodie bags are not provided in the birthday party package but can be purchased for an additional

## CAN I ADD A FILM?

Yes, you can purchase tickets at the group fee. Please check our website for show times and availability. Please note the film time you wish to purchase tickets for must be after your designated party block. Film times are available at [kysciencecenter.org/movies/](http://kysciencecenter.org/movies/).

## DIRECTIONS AND PARKING

### WILL MY GUESTS HAVE TO PAY TO PARK?

The birthday party family will receive 2 parking passes for use in the Kentucky Science Center parking lot, located behind the Kentucky Science Center, at Eighth Street and River Road. Guest parking is not included in the party package but can be purchased for an additional charge. The parking lot fee is \$6 per car.

### HOW DO I GET TO THE SCIENCE CENTER?

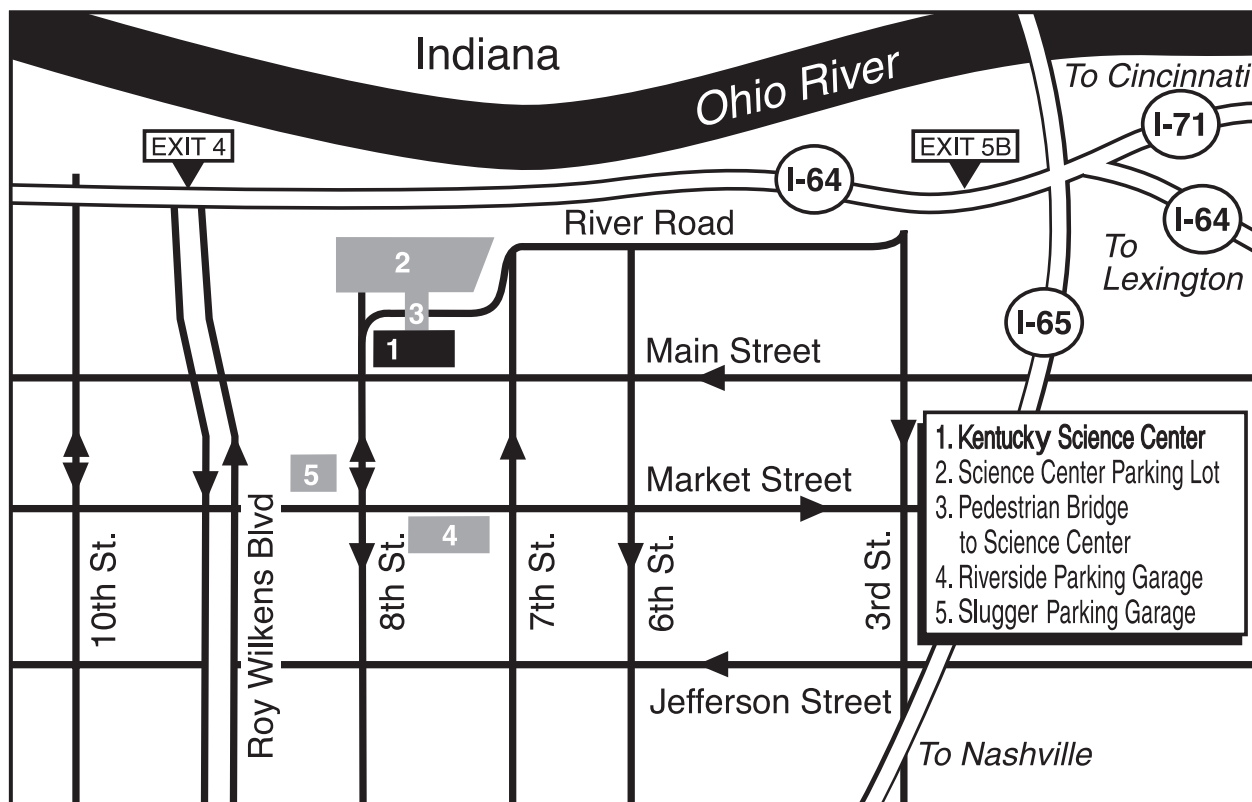
#### IF YOU ARE ARRIVING FROM THE NORTH, SOUTH OR EAST...

As you are traveling on Interstates 65 or 71, take Interstate 64 West as you near downtown Louisville. Get into the right-hand lane and take the Third Street/River Road exit (#5B). This exit has two lanes and a traffic light at the bottom of the exit ramp. Remain in the right lane and turn right onto River Road. Proceed until you see a traffic light, at Eighth Street, and turn right into the Science Center parking lot.

#### IF YOU ARE ARRIVING FROM THE WEST...

As you are traveling on Interstate 64 East, take the Ninth Street exit (#4). Get into the left lane and turn left onto Market Street. Turn left on Fourth Street and proceed to River Road. Turn left on River Road and proceed until you see a traffic light, at Eighth Street, and turn right into the Science Center parking lot. PLEASE NOTE: Special event road closures may alter these directions, so plan your route accordingly.

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### FOR MORE INFORMATION, CONTACT:

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